



WHARTON COUNTY, TEXAS BID CONDITIONS

- Submit to: Commissioners' Court of Wharton County
Barbara Starling, County Auditor
Wharton County Annex
309 E. Milam, Suite 300
Wharton, Texas 77488
- For: Wharton County Jail
- Due Date:** Thursday, September 26, 2019 until 3:00 p.m. in the County Auditor's Office
- Presentation: Monday, October 14, 2019, 9:30 a.m. during the regular session of the Commissioners' Court, Wharton County Courthouse Annex, 309 E. Milam, Suite 602, Wharton, Texas
- Published: *Wharton Journal Spectator*, issues of September 11 and September 14, 2019
El Campo Leader News, issues of September 11 and September 14, 2019
- Pre-Bid Meeting: All bidders are encouraged to attend this pre-bid walk through meeting on Tuesday, September 17, 2019 at 10:00 a.m. at 315 E. Elm St., Wharton, Texas.
- Pre-Bid Conference: Contact: Deputy Roy Gomez, at 979.532.1550

GENERAL CONDITIONS

Bids must be submitted on the bid form included in this package. All pages are to be initialed and returned. Bid must be sealed and marked "**Jail - Fans**" on outside of envelope. Bids will be date and time stamped upon receipt. Bids received after the specified date and time will not be considered. Wharton County Commissioners' Court reserves the right to reject any and/or all bids, and act in the best interest of the County.

All bidders must complete a Conflict of Interest Questionnaire. By law this questionnaire must be filed with the records administrator of the local governmental entity per Section 176.006(a-1) of the Local Government Code. This form can be accessed at: <https://www.ethics.state.tx.us/data/forms/conflict/CIQ.pdf> The County may not enter into a contract with a business entity unless a Conflict of Interest Questionnaire (Form CIQ) is provided to the County at the time the bid is considered for action by Commissioner's Court.

Wharton County Commissioner's Court will not consider for action any contract with a business entity unless the business entity submits a Certificate of Interested Parties (Form 1295). A business entity will generate Form 1295 online AFTER notification of awarding of the bid. The Texas Ethics Commission promulgated rules to implement the law and established an online portal at: <https://www.ethics.state.tx.us/filinginfo/1295/> The successful bidder must complete this form and submit the signed and notarized form before the contract is executed.

Wharton County reserves the right to award this bid to the responsible bidder who submitted the lowest and best bid or reject any and/or all bids and act in the best interest of the County.

SALES TAX-Wharton County is exempt from sales tax by law. Wharton County will furnish, upon request, sales tax exemption forms to the bidder that is awarded bid. Bidder shall bear the responsibility of any sales or use tax if any product or supply is deemed to be taxable by State.

INSURANCE REQUIREMENTS:

The awarded bidder **must** furnish certificates of insurance or other acceptable evidence from a reputable insurance company or companies acceptable to the County, licensed to write insurance in the State of Texas, showing the contractor is covered by insurance with the minimum limits of liability:

- General Public Liability, including Product Liability Insurance as follows:
\$250,000 for injuries to one person, \$500,000 for injuries to all persons in a single occurrence,
\$100,000 for property damage or \$600,000 combined single limit,

Certificate of Liability Insurance evidencing at least \$1,000,000 in liability coverage, including pollution coverage and vehicles.
The policy shall be on the commercial general liability form and shall include coverage for acts of independent contractors.
- Statutory Workers Compensation and Employers Liability Insurance with a **waiver of subrogation in favor of the County**, evidencing at least \$500,000 in coverage per accident and each employee. In the event any work is sublet, the contractor shall require each subcontractor similarly to provide the same coverage and shall acquire evidence of such coverage of the subcontractor.
- Motor Vehicle Liability Insurance on all vehicles used in connection with the contract, whether owned, non-owned or hired as follows:
\$250,000 for injuries to one person, \$500,000 for injuries to all persons in a single occurrence,
\$100,000 for property damage or \$600,000 combined single limit

Certificates of insurance with the County listed as an additional insured under each policy **must** be provided upon the award of bid.



**WHARTON COUNTY, TEXAS
BID FORM**

The bid is for the equipment, materials, and necessary labor for proper installation of ten (10) roof-top exhaust fans at the Wharton County Jail.

BID

Total Bid: \$_____

Comments: _____

This bid is submitted by:

Company Name

Signature

Name Title

Mailing Address

City, State, Zip Code

Phone Number Fax Number

E-Mail Address